



# OPA Award Nomination Criteria

## APPLICABILITY

For any party wishing to nominate a person(s) for the following OPA Awards for the recognition of Service & Distinction.

- *Hall of Fame Award*
- *Tenete Award*
- *Distinguished Old Paradians*
- *Honorary Old Paradian*
- *Community Award*
- *Woman of Distinction Award*
- *Outstanding Service Award*
- *Lewis Derrico Young Old Paradian Achievement Award*

## OPA PURPOSE & KEY PRINCIPLES

The Old Paradians' Association (OPA) aims to seek and foster links with all past students, whose formative years were shaped by the Christian Brothers of Parade College.

The Association also actively pursues its many and varied sporting and cultural interests and aims to bring together alumni of the college and current students.

## NOMINATION CRITERIA, NOMINATIONS & PROCESS

### Nomination Criteria

A nominated person's outstanding service in the interest of the OPA will be evaluated within the following guidelines.

- The Nominee has been conspicuously seen by members in their execution of duties or voluntary work towards the betterment of the OPA.
- The time has been substantial as measured by the years involved, amount of time and effort, quality of results and benefit to OPA and the members, College & community.
- The service shall be sacrificial in nature and must be unrelated to personal status or kudos and definitely not for personal gain, or profit either directly or indirectly.
- The character, personal standing and behaviour of the Nominee shall be beyond reproach.

### Hall of Fame Award

The Hall of Fame Award perpetuates the memory of people who bring honour to Parade College and who, by their contributions to society, serve as authentic role models for present and future generations of the Parade community.

### **Tenete Award**

The Nominee:

- demonstrates outstanding service to the Old Paradians' Association **and** the College;
- has given selflessly to the interests of the College **and** the OPA;
- has lived the values of the College and the OPA over a sustained period of time;
- is a role model of service to the College and the OPA; and
- is an outstanding Old Paradian.

### **Distinguished Old Paradian**

The Nominee:

- has made a significant and outstanding contribution to his community or profession;
- has a story of interest and edification to current students; and
- Represents in his personal life the values and expectations of the College.

### **Honorary Old Paradian Award**

The Nominee:

- is not an individual schooled at Parade College; and
- has contributed significantly to the school and/or the cause of the OPA through sustained service.

### **Community Award**

The Nominee:

- promotes a vision of responsible community membership which is respectful and inclusive of all ages, cultures and abilities;
- demonstrates the spirit of creativity, innovation and initiative by responding in a proactive manner to an issue relevant to the well-being of our community;
- has identified an issue in our community and has selflessly taken action to address the issue; and
- promotes a belief and recognises the value of volunteerism to community and individuals

### **Woman of Distinction Award**

The Nominee:

- is a woman who has contributed significantly to the cause of the College and/or OPA over many years.

### **Outstanding Service Award**

The Nominee:

- demonstrates sustained service and contribution to the cause of the OPA over a period of time.

### **Lewis Derrico Young Old Paradian Achievement Award**

The Nominee:

- displays an outstanding contribution to professional, personal and working life; and/or
- has an outstanding academic achievement; and/or
- involved in innovation, invention, and initiative in a community-based project.

## Nominations

The nominating person is requested to complete the *Nomination Form* below in support of the Nominee.

The nomination can be completed by any person from within the Parade Community but must be seconded by a member of the OPA, that is, any past student of the College.

Nominations must be in writing (email) and received by the Secretary, OPA by the nomination closure dates listed below.

The nomination must articulate the reasons why the Award is considered appropriate against the above criteria, and, where possible, specify examples of work or involvement which has significantly progressed the OPA should be cited.

Once a nomination has been received by the Committee, it will be circulated to the OPA Award Sub-Committee to decide on the nomination.

All nominations are to be treated as highly confidential.

The Sub-Committee will prepare a report on each nomination summarising the success of the Nominee/s.

## Process

The Award Sub-Committee will judge the relative merits and contributions towards “outstanding service and commitment” to the OPA.

The following guidelines apply to the nominated person(s):

1. The Award Sub-Committee will review each nomination independently and determine whether the nominated person meets the criteria/guidelines.
2. An Award will only be awarded if the required guidelines are met.
3. Eligibility for an Award does not entitle a person automatically.
4. The Sub-Committee members shall reach a consensus on any recommendation for an Award.
5. The final approval of an Award is a decision of the OPA Committee based on the recommendation received from the Sub-Committee.
6. As a matter of courtesy, the OPA Committee will seek final approval from the College.
7. The OPA has the right to rescind the Award if the recipient’s words or actions are contrary to or inconsistent with the Selection Criteria.

## BENEFITS AND TIMELINE

All Award Recipients:

- receive a trophy or certificate of recognition.
- will have an article about their contribution included on the OPA Website, newsletter, social media platforms and the College newsletter.
- Hall of Fame recipients will have their contribution recognised through a permanent display located in the Hickey Foyer, Bundoora Campus, and the Penola Foyer, Preston Campus.
- Distinguished Old Paradians will be presented to the College Assembly and will address the Assembly.
- The Lewis Derrico Young Old Paradian Award recipient will be presented to the Year 12 students and families at the annual Valette Graduation Evening

The OPA Award Sub-Committee will review Nominations in March each year, allowing time for the offer, acceptance and suitable arrangement of the presentation. In exceptional circumstances, Nominations will be reviewed outside of this timeline.

Award	Presentation Timeline
Hall of Fame Award	Presented at the OPA Annual Dinner in October
Tenete Award	Presented at a venue reflective of the recipient's contribution- RACV Club, Annual Dinner, etc
Distinguished Old Paradians	Presented College Assembly Term 2 and Term 3
Honorary Old Paradian	Presented at a venue reflective of the recipient's contribution- RACV Club, Annual Dinner, etc
Community Award	Presented at a venue reflective of the recipient's contribution- RACV Club, Annual Dinner, etc
Woman of Distinction	Presented at the OPA RACV Ladies Lunch in May
Outstanding Service Award	Presented at the OPA RACV Lunch in June or July
Lewis Derrico OPA Young Achiever Award	Presented at the Valete Graduation Evening



# OPA Award Nomination Form

All nominations are to be emailed to:

**The OPA Secretary**

Mr John Nicholls

Email | [jnicholls@parade.vic.edu.au](mailto:jnicholls@parade.vic.edu.au)

Mobile | 0417 195 813

Please indicate the Award Category and Nominee's name in the subject heading

### Details of Individual Being Nominated *(please type or print in capital letters)*

Name: \_\_\_\_\_ Award: \_\_\_\_\_

Old Paradian: 

Y	N
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 Peer Year \_\_\_\_\_

### Details of Person(s) Making the Nomination

A minimum of two people is required for each nomination.

These individuals must have first-hand knowledge of the contributions of the person being nominated.

First Nominator's Name: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

Old Paradian: 

Y	N
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 Peer Year \_\_\_\_\_

*I understand that the Awards Sub-Committee's recommendation and the OPA Committee's endorsement are final and I agree to this and all other terms and conditions outlined in the OPA Awards Selection Criteria.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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The second nominator must be an OPA Member (Old Paradian)

Second Nominator's Name: \_\_\_\_\_

Email: \_\_\_\_\_ Mobile: \_\_\_\_\_

Old Paradian: 

Y	N
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 Peer Year \_\_\_\_\_

*I understand that the Awards Sub-Committee's recommendation and the OPA Committee's endorsement are final and I agree to this and all other terms and conditions outlined in the OPA Awards Selection Criteria.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

